

A Step-By-Step Guide

Overview: Accept customers' credit card payments in your website's WooCommerce shopping cart by connecting it with Authorize.net, to which your new merchant account is already connected.

1

Welcome Email

Once approved for a merchant account, you'll receive a welcome email with your **Authorize.net login**, **API Login ID Key**, and **Transaction Key**. Save this information.

2

Purchase and Install Plugin

Purchase and install the Authorize.net Plugin by Woo onto your website:
<https://woo.com/products/authorize-net>

3

Add Keys to WooCommerce Plugin

Log into your website's Wordpress Admin Dashboard.

- Go to **WooCommerce Plugin-> Settings -> Payments**.
- Select **WooCommerce Authorize.net**.
- Paste the **API Login ID**, **API Transaction Key** and (optional, if you plan to use webhooks) **API Signature Key**.
- Save Changes.

4

Start Processing!

You are now ready to start accepting credit cards in your shopping cart via Authorize.Net and your new merchant account!

Need Help?

Contact Your Customer Success Manager
888-225-9405 • support@soarpay.com

